

Making a Facility Reservation

- To view information regarding specific rental locations and facility descriptions, pictures and pricing, go to: <https://camp.gsnorcal.org/rent-a-property/>
- If you select **Reserve Now** from any of the locations on this website, you will be redirected to our ACTIVENet Reservations landing page.
- You must **Log In** to the ACTIVENet Reservation system to reserve a facility.
- You may also go directly to ACTIVENet Reservations page to **log in** and start reserving a location or Council-led Outdoor Experience: <https://anc.apm.activecommunities.com/gsnorcal/reservation/landing/search>

1. Log In to ACTIVENet.

Note: If you have navigated to this page from the GSNorCal Property page and you're seeing the property you're interested in renting, go to step 2.

If not, you can type in the name of the location into the Resource Search field.

Click the **Search** button.

- ### 2. You can further filter or find the specific location you want to reserve by filtering by Date and Time or Facility Type.

Click on the location once you locate it.

- ### 3. Review the site's information and availability in the calendar that appears below the description.

Note: Only available days/time slots appear in the calendar in **BLUE highlight**.

If you're interested in reserving the location, proceed to **select date and time for your reservation by clicking into the calendar days in the calendar**.

Click into the **Calendar or Time Slots areas on the right** to select or further refine your dates and time slots.

Note: If the facility uses time slots, select the time slot(s). If the facility is available to book by time, enter the specific times.

After checking your Date and Time information, click the **Apply** button.

- ### 4. If done, click the **Proceed** button to finish the reservation steps.

Select **+Add new date and time** hyperlink to reserve this same facility for additional dates.

5. **Complete the Reservation Form** including the **Custom questions** and **Waivers** listed below the booking information.

To cancel any part or all of this reservation before paying, you may click on the **X** located to the right of the specific date/time you want to remove or to the right of the location name for all days/times for that site.

Click the **Add another resource** button if you would like to add another facility or archery or hatchet range reservation to this same permit.

- Search on the location (**Step 2**) and **select the facility** you want to add to your reservation.
- Proceed to reserve the new facility with the date(s) and time(s), repeating **Steps 3 & 4**.

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Reservation form

* Required fields

Event details

Who are you reserving for? *

Cynthia Long

Event name *

Troop Camping

Event type *

Property Reservation

Booking Information

Remove all resources

Bothin- Baytree

Feb 7, 2025 4:00 PM - Feb 8, 2025 2:00 PM

Feb 8, 2025 4:00 PM - Feb 9, 2025 2:00 PM

Add a booking

Custom questions

Custom Question Group

* Service Unit #, Troop # or Group Name

33333

* Will the person in charge of this event/activity be different than the person making the reservation? If yes, please answer the following 3 questions.

No

Troop Camping

Bothin- Baytree 2 bookings \$390.00

Bothin- Bush \$0.00

Fee summary

Subtotal \$390.00

Tax \$0.00

Total \$390.00

Add to cart

Add another resource

To delete all or any part of your reservation

6. When done adding locations to this reservation, select the **Add to Cart** button.

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Reservation form

* Required fields

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Booking Information

Remove all resources

Bothin- Baytree

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Add a booking

Bothin- Bush

Feb 7, 2025 4:00 PM - Feb 8, 2025 2:00 PM

Troop Camping

Bothin- Baytree 2 bookings \$390.00

Bothin- Bush 2 bookings \$390.00

Fee summary

Subtotal \$780.00

Tax \$0.00

Total \$780.00

Add to cart

Add another resource

7. Click the **Check Out** button and complete entering payment information to pay the deposit.

Note: Your reservation is now booked as tentative. Once approved by Council staff (within 72 hours) you will be able to make payments to pay off the balance that is due by no later than 30 days prior to your first reservation date.

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Shopping Cart

Cynthia Long CL 1 item, \$780.00 in total

Troop Camping

RESERVATION REQUEST

2 Resource(s): Bothin- Baytree, Bothin- Bush

Number of bookings: 4

Payment plan

Order Summary

Subtotal \$780.00

Deferred to Payment Plan -\$624.00

Due Now \$156.00

Check out