girl scouts of northern california

Logging into ACTIVENet & Basic Account & Site Navigation

- It is necessary to log into ACTIVENet to search and reserve a facility and enroll in Council-led programs
- All myGS information has been uploaded to ACTIVENet to save you time from having to re-enter your information. (Note: Information changed inside ACTIVENet will not be updated to myGS. However, information updated in myGS will be updated in ACTIVENet within 72 hours from changes made in myGS.)
- To log in, go to: https://anc.apm.activecommunities.com/gsnorcal/signin
- Going forward, unless you change it, your **Login Name is the same email you use for myGS**.

Logging in for the first time.

1. Go to: https://anc.apm.activecommunities.com/gsnorcal/signin

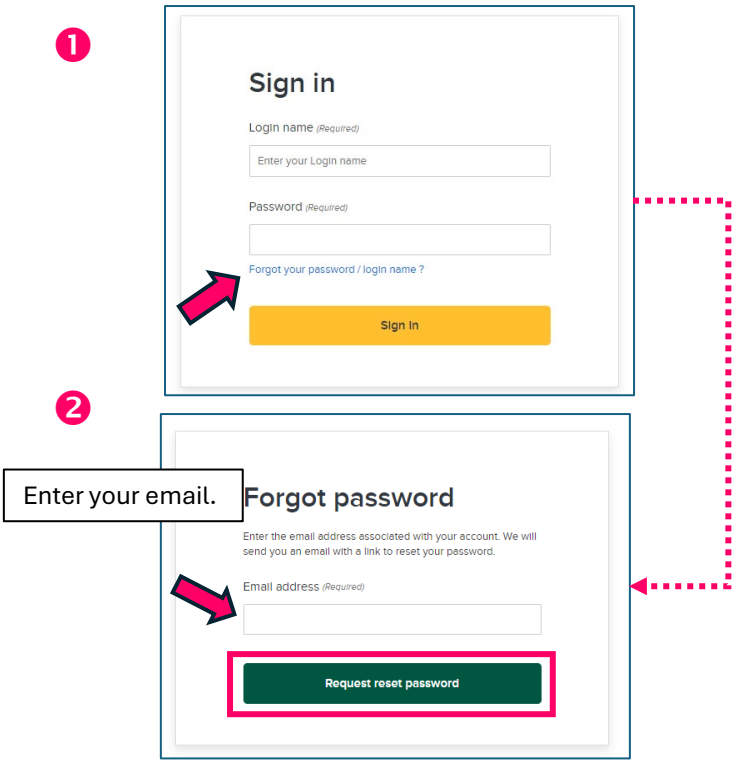
   From the Log In screen, click on **Forgot Password** hyperlink text.

   Note: If you are unsure of your myGS email (which will be your ACTIVENet login name going forward), you may choose **Forgot login name?** This will initiate an email with your myGS log in email information to the email you enter into the request.

2. Enter the **same email you use to log into myGS**.

   An email with reset password instructions will be sent to the email you entered.

   Once you have updated your password, you can then log in. (See next step)



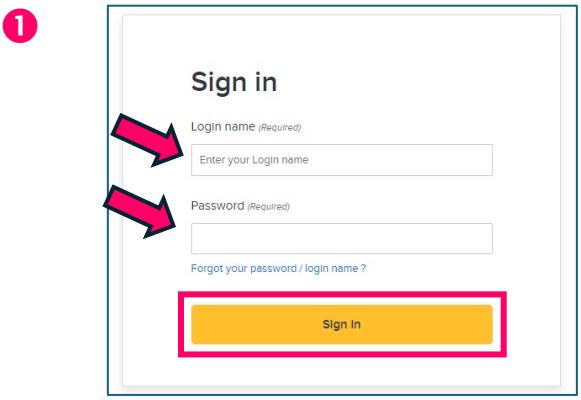
Logging in to enroll in activities, reserve facilities, make payments or view account information.

1. Go to: https://anc.apm.activecommunities.com/gsnorcal/signin

   Use the same email you use to lo into myGS as your ACTIVENet Login Name.

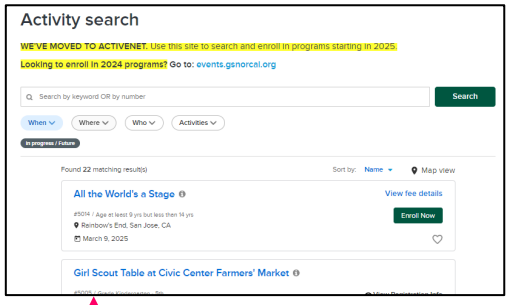
   Enter your password.

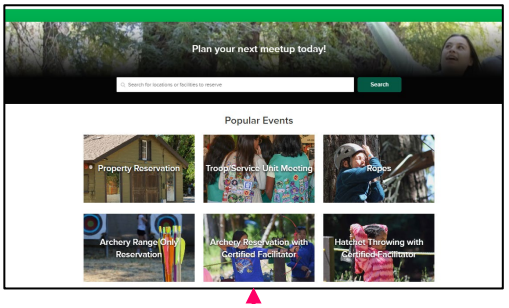
   Click the Sign In button.



See the next page for account management and navigation tips.

Once you have logged in, you will start at the **My Account Screen.** See below navigation and options for viewing information about your activities and managing your account.



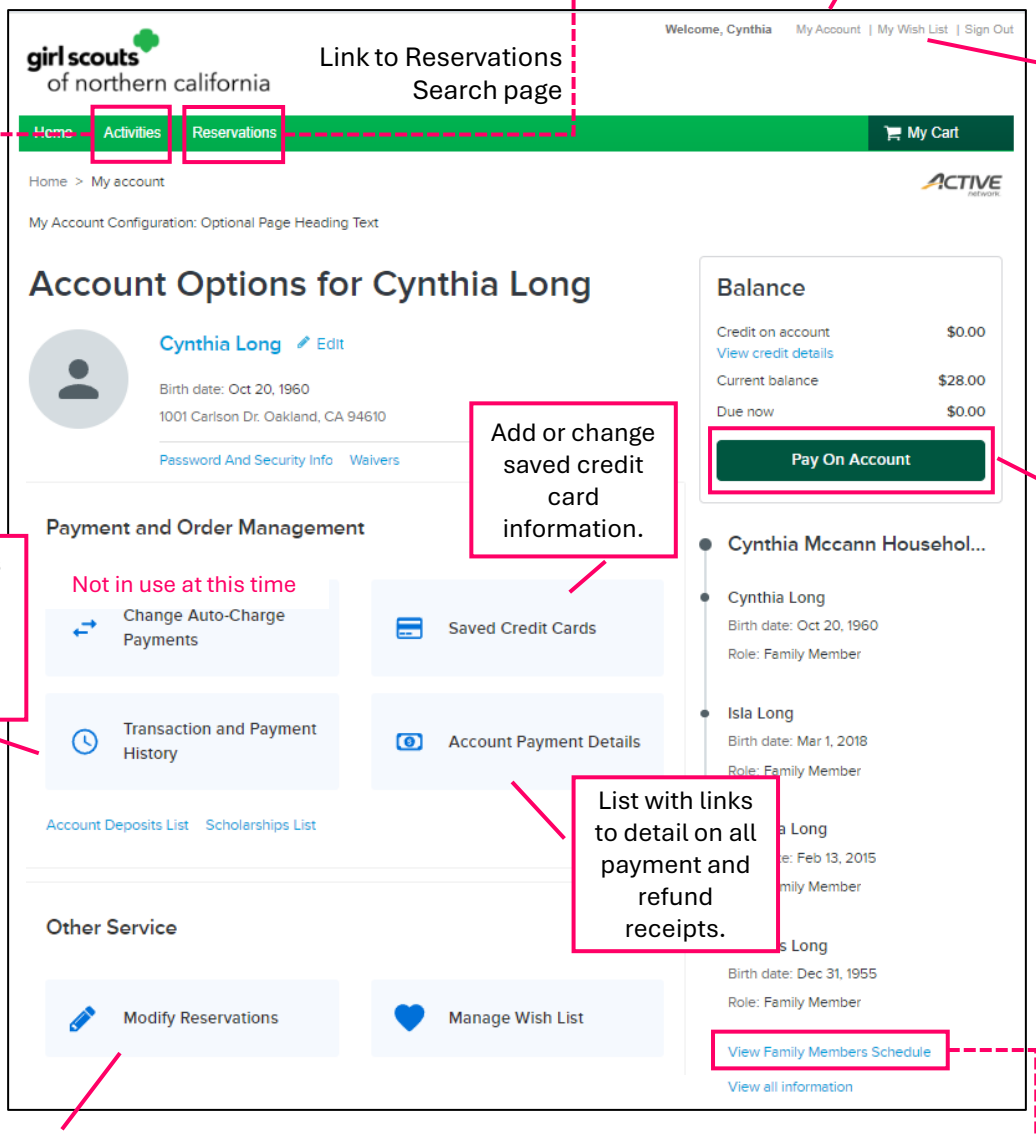


Click My Account whenever you want to return to this page

View wish list (created when clicking on the "heart" icon on an activity while in Activity Search)

Link to Activity Search page

Link to Reservations Search page



Add or change saved credit card information.

Click the Pay on Account button to make payments on property reservations.

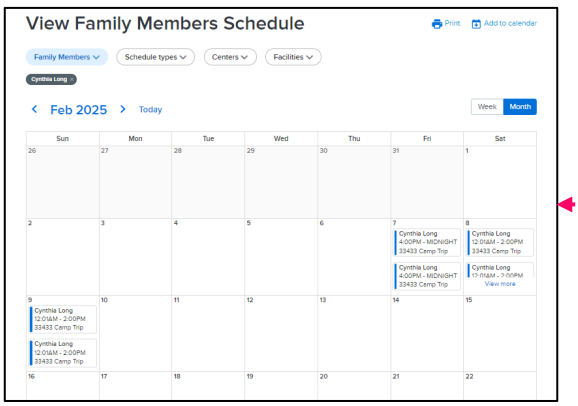
List with links to details on enrollments and permits activity.

List with links to detail on all payment and refund receipts.

Modify a facility reservation.

Note: Any reservation that requires zero payment (such as an office meeting space) may be cancelled without GSNorCal staff support. For all other facility reservation – contact info@gsnorcal.org to request to cancel.

Modifications to a reservation from this option will only allow adding other locations/dates. Contact info@gsnorcal.org to request a change to your original reservation's locations/dates.



Select View Family Member Schedule to view, print or add e-calendar information from a week's or month's calendar with current enrollments or reservations.