



## Virtual Troop Meeting Etiquette for Girls and Caregivers

### For Parents/Caregivers:

- Be present, within earshot (especially for younger girls), to assist with technology, activities, and ensure safety.
- Help your girl gather needed supplies for meeting. If you don't have what you need, find the closest, next best thing.
- Provide a quiet, comfortable space with limited interruptions. Siblings and pets should be in another room, if possible.
- Try to resist participating in troop activities/discussions, unless asked. The meetings are for the girls.
- If this is you or your girl's first virtual meeting, you may want to practice beforehand or log in early to make sure you can get into the meeting and your settings are correct.

### For Girls:

- Be respectful of the speaker, try not to talk over anyone and wait your turn.
- Mute yourself when you are not speaking.
- Make sure your name (not your parents) is displayed so the leader knows who you are.
- Be prepared, have materials ready. Think outside the box, you may need to just work with what you have.
  - Maybe the leader asks you to have a ruler to draw straight lines for an activity, if you don't have a ruler, maybe you can use the edge of a book.
- Keep your computer in one place during the meeting unless your Leader or parents asks you to move it.
- Only use one background per meeting, changing it during the meeting is distracting.
- The chat box is for troop meeting conversations, side conversations should take place outside the meeting with parent permission.
- Dress appropriately, wearing your uniform to a Girl Scout Meeting is always a great idea.
- Have fun and participate, it can be hard to focus when you're not in-person, try your best to answer questions and complete activities.