

# Membership Renewal

Renew with Council Credit

This document will provide you with step-by-step instructions on how to renew the youth and adults in your household/family with council credits. Additional instructions for troop renewal, renewing with credit card through MyGS, requesting financial assistance, and registering graduating Ambassador Girl Scouts can be found on our Membership Renewal webpage.

### **Renewing with Council Credit:**

- You will be able to renew up to twelve youth memberships (\$50) and up to two adult memberships (\$30). You will need the 19-digit or 9-digit number from your entrepreneur's Council Credit email or on the back of the physical Reward Card.
- You must have at least the full amount due on the Council Credit balance. Check your balance here: <u>19-digit Council Credit</u> (beginning in 6050) or <u>9-digit Council Credits</u>.
- If you do not have enough Council Credit to cover the full balance or need additional help, contact Customer Care at <a href="mailto:info@gsnorcal.org">info@gsnorcal.org</a> or call 1-800-447-4475, ext. 0, M-F 9am -5pm.

# Step-by-Step Instructions to Renew Memberships with Council Credit



### Open the Council Credit Conversion form.

Visit our <u>Help Center : Volunteer Resources, renew</u> and Click <u>Product Program Council Credit Conversion Form.</u>

# Product Program Council Credit Conversion Form This form may be used by service units, troops, or parents/girls to request conversion of product program (Fall or Cookie) reward card funds to be used for approved Girl Scout activities. Learn more about ways you can use your reward cards. Please allow 6 to 8 weeks for processing. I Would Like to Use Some or All of My Product Program Reward Card For (Select All That Apply): \* Reimbursement for Higher Awards (Bronze Award, Silver Award, Gold Award), or Reward Experience Travel Disburse to my troop for troop activities, travel, etc. Disburse to my troop for High Awards (Bronze, Silver, Gold) Travel (Council Organized Trips and GSUSA Destinations) Reload Council Credit due to refund from a cancelled event/trip Programming with another Girl Scout Council For Volunteer Run Camps, please have the camp admin use this form. For Service Unit Events, please have the SU Event coordinator use this form. For GSUSA online retail shop gift card conversions, use this form. For Membership Renewal, use this form.

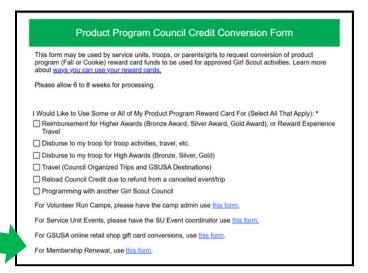
# 2

### Select Membership Renewal.

Enter the name of the individual you'd like to renew and select the type of membership you want for them.

- Youth Membership = \$70
- Adult Membership = \$30
- Young Alum Lifetime Membership = \$200

You can add up to 12 members people.



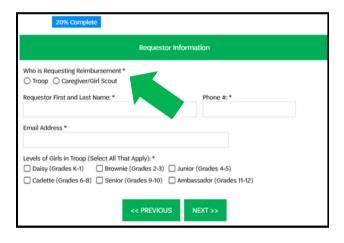
## 3

### Enter your contact information.

First select 'Caregiver/Girl Scout' or 'Troop' if you're a leader.

Enter your information, then select the level of your troop/Girl Scout.

Continue through the form enter the requested information, then select the level of your troop/Girl Scout.

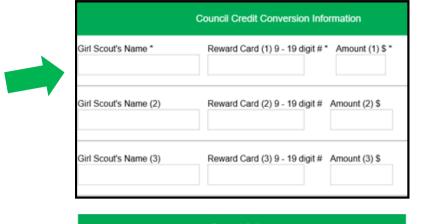


# Submit this form if you would like to use council credit to renew annual membership for youth or to purchase a Young Alum Lifetime membership. Please note that if there are not enough funds on your council credit to cover the cost of membership, we will need to collect full payment prior to processing your request. Forms will be reviewed weekly on Tuesdays, please allow up to 10 business days for membership to be updated. Requestor Information Who is Requesting \* Troop O Caregiver/Girl Scout Requestor First and Last Name: \* Phone #: \* Email Address \* Levels of Girls in Troop (Select All That Apply): \* Daisy (Grades K-1) Brownie (Grades 2-3) Junior (Grades 4-5) Cadette (Grades 6-8) Senior (Grades 9-10) Ambassador (Grades 11-12) Young Alum (Lifetime)



### Enter the Council Credit information and submit the form.

Enter the Girl Scout's full name, 9-digit or 19-digit Council Credit number, and the amount to be applied. Information can be added for up to 12 members.



Finalize the form with payment information, sign, and submit.

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you do not wish to receive	our information, we will send a Square invoice to the provided emai a Square invoice, please select the best day and time below to rea that opting out of the Square invoice process may delay your orde
Phone Number: *	Best day to call you: Best time to call you:
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	ng my name on this form, I am entering my "electronic signature" ( ectronic Transactions Act 1633.1 - 1633.17) and certifying that I ha all terms of this agreement.
Please type your full name h	nere: *

Please Note: Once you submit this form, you'll have the option to print the form contents on he following page.

### **Membership Confirmation**

You will receive an email once the memberships are completed in our registration system (please allow up to 10 business days for processing). Following receipt of the email, log in to your MyGS Member Account to confirm your membership renewals are listed.

Still have Council Credit? Check out <u>Council Credit Conversion</u> in the gsHelpCenter for other ways to use Council Credit.