

MEDIA SQUAD COHORT 5

Community Agreement

Girl Scouts of Northern California

Media Squad is about building real skills — in storytelling, content creation, public speaking, and media. This is your chance to learn from professionals, practice in a supportive environment, and create work you are proud of. This program is not about becoming a social media star or guaranteeing that you will be featured in the news. Project submission does not guarantee that it will be posted on social media. Staff will assess videos and give feedback. Most importantly, come ready to have fun, learn new skills, get creative, and grow your confidence!

COMMUNITY GUIDELINES

- Respect others' identities and pronouns.
- Treat fellow Girl Scouts, staff, volunteers, and guests with kindness, respect, and consideration.
- Be welcoming and respectful of people with diverse backgrounds, perspectives, experiences, and ideas.
- Participate positively in meetings, discussions, activities, and Media Squad projects.
- Be here for support and try to stay positive.
- When offering feedback, keep comments respectful.
- Have fun!

I have read, understand, and will do my best to uphold this agreement.

Girl Scout's Initials: _____

PARTICIPATION & COMMITMENT

Your participation matters to the whole group. **To successfully complete Media Squad Cohort 5 and to earn your Media Squad patch, you must:**

- Attend at least 2 mandatory scheduled meetings.
- Create and/or participate in **3 media projects**. You may participate in projects in different ways such as:
 - Monthly content challenges
 - Filming day participation
 - Covering a particular Girl Scout event
 - Media interviews
 - Writing an article for the Media Squad Magazine
- Respond to emails within 24 hours when a response is needed.
- Participate in the 2027 Girl Scout Cookie Program. This includes in-person cookie sales, Digital Cookie and/or the Cookie Lite Program.

- Communicate early if life gets in the way. We understand schedules shift — just let us know!
- I have read, understand, and will do my best to uphold this agreement.*

Girl Scout's Initials: _____

COMMUNICATION & DISCORD

Discord and email are important ways for Media Squad members and staff to communicate. We strongly encourage members to use Discord for Media Squad-related discussions, updates, and announcements. If you are unable to access Discord, please notify Media Squad staff as soon as possible.

- Use respectful and appropriate language in all Media Squad communications.
- Check your Media Squad email and Media Squad Discord regularly for announcements, updates, deadlines, and opportunities.
- Respond to emails and messages from Media Squad staff in a timely manner when a response is requested.
- Be active and engaged on Discord by participating in relevant discussions and checking important updates.

I have read, understand, and will do my best to uphold this agreement.

Girl Scout's Initials: _____

MEDIA & CONTENT CREATION

As Media Squad members, you will get opportunities to create photos, videos, social media content, and other forms of media.

- Follow all Girl Scouts of Northern California's social media [guidelines](#) and instructions when creating media.
- Respect the privacy, comfort, and boundaries of people who appear in photos or videos.
- Ask for appropriate permission before photographing or filming others. If you would like to, you may also print this [Video & Photo Release Form](#) and have anyone featured in your content to sign it to provide consent to be included. Please include the completed release form with your submission.
- Never share another person's private or personal information.

I have read, understand, and will do my best to uphold this agreement.

Girl Scout's Initials: _____

PRIVACY & SAFETY

Keeping Media Squad members and others safe is one of our top priorities. By participating in Media Squad, you agree to follow the safety and privacy guidelines below to help protect yourself, other members, staff, volunteers, and anyone featured in your content.

- Only share first name and last name initial when referring to others online, including yourself.
- Never share your home address, personal phone number, passwords, or other sensitive personal information online.
- Never share another person's personal information without permission.
- Avoid sharing information that could identify someone's private location or other sensitive details.
- Tell a trusted adult or a Girl Scouts of Northern California staff member if something online or within the program makes you feel uncomfortable, unsafe, or concerned.
- Follow Girl Scouts of Northern California safety policies and instructions when participating in online and in-person activities.

I have read, understand, and will do my best to uphold this agreement.

Girl Scout's Initials: _____

REPRESENTING GIRL SCOUTS

As a Media Squad member, you will represent Girl Scouts and Girl Scouts of Northern California in the media and content that we share online.

- Represent Girl Scouts and Girl Scouts of Northern California in a positive and respectful manner during Media Squad activities.
- Follow Girl Scouts of Northern California policies and brand guidelines when creating official content.
- Be thoughtful about what I share when identifying myself as a Media Squad member.
- Not speak on behalf of Girl Scouts of Northern California or represent my personal opinions as official Girl Scout statements unless I have been authorized to do so.
- Respect the Girl Scout brand and the organization's mission and values.

I have read, understand, and will do my best to uphold this agreement.

Girl Scout's Initials: _____

PARENT/CAREGIVER PARTICIPATION

Media Squad events and meetings are not drop-off events. A parent or caregiver must remain on or near the premises for the duration of the event. Parents/caregivers are responsible for being available to support their Girl Scout and respond if needed.

I have read, understand, and will do my best to uphold this agreement.

Parent/Caregiver's Initials: _____

UPHOLDING THE GIRL SCOUT PROMISE & LAW

Sharing or changing passwords, altering others' content, or posting links to Discord or other Media Squad platforms without permission may result in removal from the Media Squad. We

trust you to uphold the Girl Scout Promise and Law, respect this opportunity, use resources responsibly, and support one another in a positive and safe environment.

I have read, understand, and will do my best to uphold this agreement.

Girl Scout's Initials: _____

ACCOUNTABILITY & EXPECTATIONS

We ask all Media Squad members to follow the guidelines outlined in this Community Agreement to help create a safe, respectful, and positive experience for everyone. If these guidelines are not followed, it may result in limited participation in Media Squad events, being asked to leave an event or meeting, or removal from the Media Squad.

I have read, understand, and will do my best to uphold this agreement.

Girl Scout's Initials: _____

By signing below, I agree to uphold these community agreements to the best of my ability as a member of Media Squad Cohort 5.

Girl Scout's Full Name

Date

Girl Scout's Signature

Parent/Caregiver's Full Name

Date

Parent/Caregiver's Signature