2020 Membership Renewal
Family/Household Renewal Steps

This document will provide you with step-by-step instructions on how to renew your troop online. For more information on troop renewal visit our GSNorCal Renewal webpage and for more information on renewals and please reference the Renewal Tips for Families (PDF) for renewal incentives and tips.

Renewal Steps At-A-Glance

1. Go to http://www.gsnorcal.org and click on “MY GS & VTK”

2. Log into your GS Member Community.

3. Click on “Member Profile” to renew your household.

4. Select “Next Year” from the drop-down menu to change the year from 2018-19 to 2019-20, which will bring up the renewal options in the Renewal Choice column next to the names of the girls & adults in your household.

5. Select “Renew Now” for all household members who are renewing membership for 2020, then click “Continue”. Selecting “Renew Later” will allow you to renew a member later, and selecting “Don’t Renew” will permanently remove that member from your household.

   Note: All Current adult members are eligible to renew for 2020. Any adult with a status of In progress will need to call Member Services 800-447-4475 x. 2093 to clear their status before becoming eligible to renew.

6. Read and Accept the Girl Scout Promise and Law by clicking on the check box, and then click “Continue”.

7. Before the confirming your payment, you have the option to:
   • Donate to GSNorCal which helps offset program expenses and provides financial assistance to girls.
   • Upgrade adult memberships to Lifetime Memberships for the adults in your household. Review your renewal information and fees before completing your payment information.

8. Complete the required payment fields to complete your order & click “Continue”.

9. Confirm your household renewals by clicking “Submit”.

10. Print an itemized receipt of your payment as a PDF by clicking “Print itemized receipt”.

*If you have problems renewing your membership, take a screen shot of the page and send it to Member Services at info@gsnorcal.org with your name, phone # and troop # or call 1-800-447-4475, ext. 2093
Step-by-Step Instructions on Household Membership Renewals

Step 1: Go to www.gsnorcal.org and click on “MYGS & VTK” in the top left of the navigation section.

Step 2: Log into your GS Member Community with your username and password.

Step 3: Click on “Member Profile” to renew your household.
Step 4: Select **Next Year** from the drop-down menu to change the year from 2018-19 to 2019-20, which will bring up the renewal options in the **Renewal Choice** column next to the names of the girls & adults in your household.
Step 5: Select “Renew Now” for all household members who are renewing membership for 2020, then click “Continue”. Selecting “Renew Later” will allow you to renew a member later, and selecting “Don’t Renew” will permanently remove that member from your household.

**Note:** All Current adult members are eligible to renew for 2020. Any adult with a status of In progress will need to call Member Services 800-447-4475 x. 2093 to clear their status before becoming eligible to renew.
**Step 6:** Read and Accept the Girl Scout Promise and Law by clicking on the check box, and then click “Continue”.

**Step 7:** Before completing your payment, you will have the opportunity to donate to GSNorCal and upgrade your adult memberships to Lifetime Memberships.

- **Donate to GSNorCal** which helps offset program expenses and provides financial assistance to girls. You can even customize your donation and enter the amount you wish to donate into the space provided.

- **Upgrade adult memberships to Lifetime Memberships** for the adults in your household by clicking on the desired circle.

- If needed, you can request financial assistance for girls in your household by clicking the check box under “Request Aid” next to girl membership.
  
  **Note:** The aid will cover $40 registration fee and is only applicable to girls.

- Review your renewal information and fees before completing your payment information.
Step 8: Complete the required payment fields to complete your order & click “Continue”.

Note: All renewals should be charged to the same credit card and your billing address should match your postal address.

Step 9: Confirm your renewal by clicking “Submit”.

Step 10: Print an itemized receipt of your payment as a PDF by clicking “Print itemized receipt”.