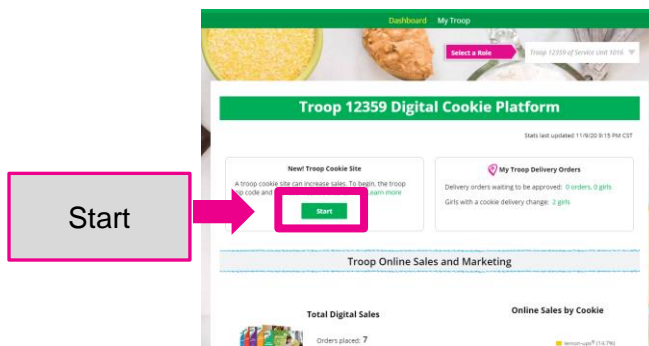


Troop Cookie Link Shop Setup

When you set up your Troop Link site, there may be two links you can use, depending on your council's settings. These links will let your troop reach new customers in your local community and beyond.

1

The first time a leader or cookie volunteer for the troop logs in to their volunteer role in Digital Cookie, she will see a place to begin the process to have a troop cookie link. To begin, click the "Start" button.

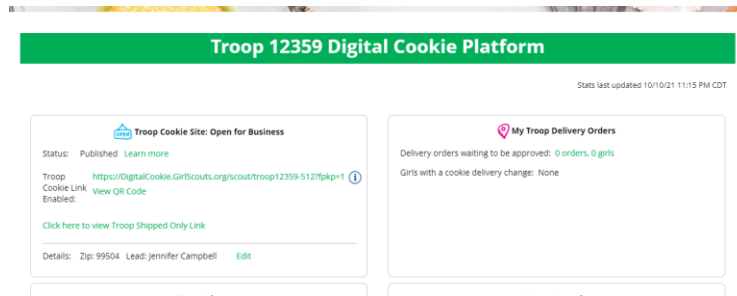


2

You will be asked to enter a zip code for your troop. Enter one that is representative of the majority of the girls in your troop

You will also select a name from the drop down of one of the volunteers from the troop to serve in the role of "Troop site lead". The Troop site lead will be responsible for working with the girls in the troop to set up their site and approving orders.

Once the first volunteer for the troop has made those selections, everyone will see the selections that have been made and can change them if needed.

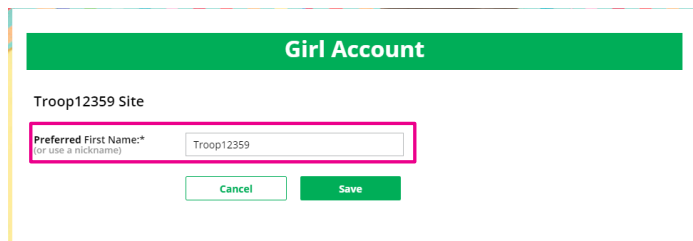


3

The Volunteer designated as the Troop Site Lead can login to Digital Cookie and select the “parent” role at the **top right** of the page. At that point, she will be able to select the Troop as one of her Girl Scouts from the drop down at the **top left** of her page.



She will need to complete the registration process as if the troop were a new girl by signing the Terms & Conditions statements and Girl Pledge, plus registering her name. It is important to **leave the Preferred First Name as it appears** so that your Troop URL is correct. If there is an issue with the troop number, please contact your Council Customer Care to resolve before proceeding.



After that, the Troop Site Lead will use the “Site Setup” to work with the girls in the troop to create their message and photo/video.

Once the site is published and the council’s sale is live, the troop will have two links to use if they wish for the cookie season.

Troop Cookie Link

From your Troop Dashboard, you may see two links available for your troop. If you only see one, your council has made a decision that the second link is not a good fit for their sale at this time.

If you see both, **the main link to use is your Troop Cookie Link.**

Troop 12359 Digital Cookie Platform

Stats last updated 10/10/21 11:15 PM CDT

Troop Cookie Site: Open for Business

Status: Published [Learn more](#)

Troop <https://DigitalCookie.GirlScouts.org/scout/troop12359-512?pkp=1> [View QR Code](#)

Cookie Link Enabled:

[Click here to view Troop Shipped Only Link](#)

Details: Zip: 99504 Lead: Jennifer Campbell [Edit](#)

My Troop Delivery Orders

Delivery orders waiting to be approved: 0 orders, 0 girls

Girls with a cookie delivery change: None

This link will function the same as any girl in the troop's link with Shipping, Donation, Delivery and In Hand (on the app) as options that customers can use. You can turn Delivery off for the troop link the same way a caregiver can turn delivery off for her Girl Scout.

The Troop Cookie link is available to copy and share and even has a QR code that can be shared. Your Girl Scout Council can provide ideas on how to best use your Troop's Cookie Link.

Troop Ship Only Link

The Troop Cookie link is your primary link that will handle most of your troop's customer's purchase, but, should you need a shipped/donated only link, you can find this beneath the Troop Cookie Link and if you click on it, you will see the full URL and QR code for this link.

Troop Cookie Site: Open for Business

Status: Published [Learn more](#)

Troop <https://DigitalCookie.GirlScouts.org/scout/troop12359-512?pkp=1> [View QR Code](#)

Cookie Link Enabled:

Troop Shipped Only Link <https://DigitalCookie.GirlScouts.org/scout/troop12359-512> [View QR Code](#)

Enabled:

[Hide](#)

All purchases on either Troop Link will appear in eBuddle on the Troop Site "Girl" in the Girl Orders page.